D. Dis. 897/54

C. G. F. 7]

GOVERNMENT OF COORG

897/54

..... D. Dis File No. ~~C 26/54~~

Serial No. .....

195 C

)

Month and year of Record 195

SUBJECT

Coorg Cooperative Department

Annual Refresher Course Sanction of Expenditure.

Previous References	Later References

WD—776—CGP—27,500—20-3-56.

Copy of letter No. 974 dated 23rd June 1952 from the Registrar of CS.Coorg addressed to the Co-operative Inspectors.

The PUC may kindly be perused.

The Registrar has directed all the Co-operative Inspectors to attend the annual refresher course as proposed to be held from the 1st week of July 1952 for a period of one week at Mercara.

However, according to the ~~existing~~ instructions issued by him it has to be presumed that the Co-operative Inspectors who are Govt. employees are eligible to claim T.A. and D.A. in connection with this course.

2. During last year permission was given to the Registrar of CS.Coorg to hold such refresher course but no expenditure was granted from the Govt. on this account.

3. In the circumstances if the Govt. does not intend to meet any kind of expenses in connection with this course, the Registrar should be informed accordingly as was intimated last year.

4. Submitted for orders whether the Registrar may be informed that the Govt. is not going to meet any expenditure in this connection.

A

27-6-52. As the Registrar of C.S. cannot incur any expenditure in this connection without the specific sanction of the Govt., except the T.A. of the Co-operative Inspectors, it does not seem necessary to take action as suggested at 'A' above. For orders.

29/6/52

1109/Ch. Secy.

D. Dis.

The Registrar has merely sent a copy of the Circular for the information of Government. He has not asked for any sanction for expenditure. No order or instructions seem necessary

Chief Secretary.

26.6.52

29/6/52.

agreed with the remarks of the Ch.S.

30/6/52

2.7.52

M I 1/2)
786/HM

Resubmitted.

In view of the orders passed by the Minister for Law and Order in the ~~preceding~~ previous page, if approved the reference may be lodged.

2-7-92

2/7/92

4/7/92

Ch Secy

D.O.No.3326.

File No.A.C. 11 /53.

PLC Letter No.852 dated 16-6-53 from the Registrar of CS. Coorg.

10 Sub:-Annual Refresher Course-Conduct of-Request for sanction of out-of-pocket expenses.

The Registrar of CS.Coorg requests that sanction may may be accorded to incur an expenditure of a sum of Rs.100/- to meet the out-of-pocket expenses in connection with the usual refresher course for the Co-operative Inspectors and Supervisors of the Coorg State, State Co-op. Bank and the Marketing Federation, proposed to be ~~held~~ conducted in the first week of July 1953.

(E) 12 In this connection please see paras from 1 to 7 of the notes of the last ~~year~~ year's file. During the year 1951. the Registrar of CS.Coorg was permitted to hold the refresher course but no expenditure was sanctioned for the purpose. During the year 1952 no sanction was requested for the expenditure and the Registrar has merely sent a copy of the notice issued to the Co-operative Inspectors requesting them to attend the course, to this office for information of the Govt.

(F) 12 This year the Regr. requests for sanction for Rs.100/- to meet the out-of-pocket expenses of the officials attending the course.

13 If the Govt. is planned to sanction the amount, it seems that the amount can be met ~~xx~~ out of the contingencies of the Co-operative Deptt. under the head "42-Co-operation etc" Submitted for orders.

24-6-53.

24.6.53 14 The Co-operative Bank should arrange such refresher courses for its supervisors. The Bank's funds is not for other items (not concerned with its activities)

Ch. Sec. this 27/6/53

Letter No. 929 Dated 2.6.54 and Endt No. 1221 dated 22-6-54 from the Dpty Registrar of Cooperative Societies, Coorg

ಸ.ಕ ಸಂ ಅಭ. ಸಂ. ೨೨. ೫೪ ೪

Sub:- Cooperative Department - Annual Refresher Course - Sanction of Expenses regarding.

17 The Dpty Registrar of Cooperative Societies Coorg having arranged for to hold the Annual Refresher Course for the employees of the Cooperative Official and non-Official Departments for a period of five days from 21.6.54 Reports that a sum of Rs 100/- may be sanctioned to meet the entry-pocket expenses of the employees during the period of the Refresher Course. He also reports that he may be permitted to hold the course at Kodagu. He encloses a Copy of an order sanctioning Rs 600/- for conducting the Refresher Course in 1949 July.

18 The request of the Dpty Registrar may be granted. In 1949 the number of employees were less in number and as such only Rs 600/- was sanctioned. Now that there is increase in the number of the employees his request for the sanction of Rs 1000/- from this Office Contingencies may be considered. After approval the necessary Sanction orders will be sent up.

19 For orders.

Ch. Sec 25/6/54 Sd/- Robson

F.S. 19 For remarks

Sd/- 26/6/54

Care Workers

Please find out why payments of such expenses was discontinued vide Dy Registrars report No 287/b 20

Rembrembered. The file in connection with the grant of Rs60/- in 1949 was destroyed in 1950 as it was a L:Dis file. In 1950 also the then Registrar requested for a similar grant but it was rejected stating that the Chief Commissioner was not prepared to sanction any grant from the Coorg State Revenue. A Copy of that order No B. 4/2535/50 dated 8-9-1950 obtained from the Dy. Registrar's is enclosed. The connected file was also destroyed in December 1951. 21

As the Govt had granted once in 1949 Rs60/-, the Deputy Registrar's request may be granted. The Govt had not given any reason to stop the grant in 1950. As it is necessary to conduct the refresher Course to review the work done and to suggest future plan of work it is necessary that the Staff should be given some grant for their out of pocket expenses which they have to incur during their stay at Kercanal and such a grant is being used for the expenses of their light refreshments daily during the period of the Course. 22

A. Nair 28/1/54 Nil 28.1.54

Rao

Dy Director

23 refresher course in only four 5 days. The Inspectors & Supervisors will get their usual T.A. It is not known why Govt should pay out of pocket expenses

Ch Secy 14/7/54

28/6

As the Co-operative staff is drawing their usual T.A and D.A, the request for a grant-to-meet the cost of pocket-expenses may be rejected.

OFFICE OF THE MINISTER FOR LAW AND ORDER, COORG. No. 14-57 Date 2/7/54.

25 7-7-54

1/7/54

Ans 3/7/54

26 Draft put up for approval. 6/7/1954

6-7-54

Chairy

Memo No. B/25/2 dt 7th July 1954.

Letter No 2286 dt 28-8-54 from the Dy. Regr. C.S. Coorg

Received with Dy Regr's reply to this office order No B-2512, dt-9.7.54 (Step II)

Inspite of definite orders, the Dy Regr. C.S. requests to sanction an expenditure of Rs 40/- as a special case, out of his office contingencies (allotment).

For orders.

8/9/54

9/9/54

I am unable to recommend reconsideration of previous orders.

For Orders.

OFFICE OF THE MINISTER FOR LAW AND ORDER, COORG. No. 2223.S. Date 20/9/54

16/9/54

The expenditure has been already incurred. Under the circumstances it may be sanctioned. Dy. R. C.S. should be definitely told that in future when such refresher courses are arranged, the expenditure incurred by the officers attending the courses should be borne by themselves as they are getting their T.A. and D.A.

27/9

Please see para 13 of the notes.
Submitted with a draft sanction order for approval.
8/10/54

HPV
4.10.54

Issued vide [illegible]

Issued No. A-9/12052/E.26/52
30-10-54

Letter No. 1177 dated the 10th June, 955 from the Deputy Registrar & Conservative Stores Org.

31 The PWC may be kindly perused. The Deputy Registrar states that the Annual Refresher course for Inspectors and Supervisors is proposed to be conducted for 10 days from 20-6-1955 and that the execution of the plans and programmes under the Second Five year Plan will be discussed.

32 He requests for a grant of Rs 300/- to meet the expenses in this connection. In this connection please see orders contained in para 29. However, the extra expenditure of Rs 48/- incurred during the forenoon year was allowed. Last year the State Bank and the Marketing Federation have contributed at Rs 200/- and Rs 100/- respectively. The expenditure of Rs 48/- over and above the contribution was sanctioned by the then Govt. As it was already ordered in para 19 of the file that the expenditure incurred by the Officers

P.T.O

Officers attending the Refresher Courses should be made by themselves as they get their T-A and D.A. this for consideration whether the request of the Deputy Registrar for the grant of Rs 300/- may be sanctioned.

~~Forwarded~~
8/12/6/55.
MR
13/6/55.

The Dy: Registrar does not specify the purpose for which the sum of Rs.300/- asked for is required. It is for consideration whether he may be asked to furnish details
For orders

3½
9

9

12/6/55

Draft letter submitted for approval.

8/21/6/55
MR
21/6/55.

Please issue the endorsement signed on the Dy: Reg's letter.

(Issued Endt No. 5261/ dated 22-6-55 to Dy Regr of C.S.)
(in original)

Endt.
~~Letter~~ No. 1774 dated the 23rd June, 1955
from the Deputy Registrar of Cooperative Societies, Ernakulam.

The SRC may see the details furnished.

The details for the grant of Rs 300/- is given as follows :—

1	Cost of Refreshment at the Course	Rs 100-0-0
2.	Equipment charges	120-0-0
3.	Reception Charges	30-0-0
4.	T.A. to the Training Inspector and Supervisors for attending the refresher Course	50-0-0
	Total	600-0-0.

36

Of the total cost of Rs 600/- it is said that the State Bank meets 50% and the other 50% i.e. Rs 300/- is to be sanctioned by the Govt from the Head - "72- Co-operation - A- Supervision - 6. Contingencies - Co-operative Training and Education. in the Coorg State Budget for 1955-56. Hence for consideration whether Rs 300/- being the 50% of the cost may be sanctioned (Expenses) Programme & Synopsis of the course is enclosed.

37 The T.A of Rs 50/- allocated is for the Trainee Inspectors and Supervisors who are sent from Madras and Coimbatore and who are unemployed at present. When they are paid their T.A. it is for consideration also as to what arrangements have been for the payment of their Daily Allowance (Refreshment charges) with regard to item No 1/L of the allocation, the point has been discussed in para 32 of the notes.

Borrodaile
22/6/55

Chief Secy 24/6/55.

For remarks
Asst Fin Off
24/6/55.

FINANCE DEPARTMENT.

It is not clear how many persons are attending the refresher course. The Deputy Registrar does not appear to have adhered to the instructions issued in the order No.A-9-12052/55, dated 20th October 1954. It is not clear why Rs.400/- should be spent on refreshments. The Inspectors are allowed T.A. and D.A. according to the Coorg T.A. Rules. There is no need to provide them any refreshments at Govt. cost. It may also be ascertained whether the Bank is paying any T.A. and D.A. to the Supervisors apart from

the contribution of 50% of the expenditure in connection with the refresher course. The refresher course is on and the expenditure is probably being incurred as detailed in the Registrar's report. Every year this mode of incurring expenditure is being objected to, but the irregularity is continued.

Dy Registrar C.S. will furnish particulars with remarks

27/10/55

U/o Dy Registrar C.S.

No.A9/5731/C.26/51
28-10-55.

Retransmitted. All the Inspectors, and Supervisors inclusive of the Marketing Asstt., Personal Assistant to Secretary, Technicians & other Cottage Industries Staff are attending the ~~Refresher~~ Course. Inspite the name of "Refresher Course" is used for this Conference in a loose manner. It is not merely the Refresher Course of the usual nature. It is infact a Conference of the Officials of the Department and the field staff of the Bank that is being held every day for discussions & finalising the Annual schemes prepared for the second five year plan. ~~The~~ These Conferences are taken advantage of for refreshing the staff with the latest amendments of rules, etc. Hence it is a Conference - an important & imminent one - for the consideration of the 2nd five year plan. The Govt is quite aware of this

importance of Corps in the 2nd five year plan.
The planning and preparatory schemes are
equally important. particularly in view of the
recommendations of the Rural credit Survey Report
Several conferences have met and discussed this Report
at Patna, Delhi other places. It is but right &
proper that the Departmental staff who are the
actual field workers should be apprised of the recom-
mendations of the Report the basis on which we
are preparing the 2nd five year plan.

In addition to the staff members of the
Department and the Bank, the trainees of
Inspectors and the supervisors numbering 12 are also
asked to attend the conference as they have got to
execute the programmes of the 2nd Five year
plan & we have 12 days term T.A. D.A.

The Course consists of Group Conferences
and meetings every day from the 21st which
proposed to go on till 15th July 1953. Every day the
members meet in a conference and discuss problems.
The staff members are given very light work
involving exercise work also. There are about
30 schemes which are proposed to be tackled by
these staff members.

In other States the Govts have appointed
either Special staff or separate
Department for preparing plans. In this
major department in the second five year plan
no such extra staff or Department have

been requested for by the Govt. It was felt that the work could be got done through the field staff. As this would not only help the Govt in preparing the scheme but enable at the same time to the field staff to acquaint themselves about the Scheme & their implications

In all such Conferences, it is customary to offer some refreshments to members attending it. Even in the Conferences held at Patna and Delhi this custom was in vogue. Hence the principle of offering refreshments is not at all opposed to the policy of Govt and the finances. This policy has been accepted by the Govt of India also & refreshments are being offered in every Conference.

The Inspectors of the Department of Co-operation & the Supervisors of the Bank are paid T.A. & D.A. for meeting their Boarding & Lodging charges. The present allotment asked for, is not being utilised for this expenditure. This item is meant only for refreshments for the members during their Conference every day

The Govt. will be convinced of the quality & quantity of work that will be produced by this Conference after the report is submitted to Govt at the end of the Course. In fact the members are overworked - worked and are working at great sacrifice of their personal Comforts.

Since the Course is not merely a

Refresher Course but a Conference of the members of the staff ~~for~~ who. Since the expenditure is being incurred already & refresher term, the same may be kindly sanctioned. The expenditure may be met out of the funds available under "Co-operative Education and Propaganda" for meeting the expenses of the Conference.

Yours
Dy Reg 28/6

Mary Lee. Sanctioned

LS
29/6/...

Rs. 20
(Thirty) 6

The seminar was very useful. There is a complete reorientation of the co-operative movement. Participation in the share capital, and the administration of the societies by the State reorganisation of the credit, and its integration with production, processing and marketing, are all matters which every co-operative worker should know. The movement should keep itself progressing from year to year. Since the workers should meet annually not only to review the achievements of the past, but also to study the various problems confronted, in the light of the experience. They have gained and to

LS
29/6

check out a future programme of
action. it is therefore the meeting
annually for this purpose commit-
tee objects is the amount applied
for by the Registrar may be sometimes

Draft amended order put up for approval. SJ

Draft agreed
with Asst
Chief

Letter No. 9049 dated 4-7-51 from the ~~Chief Secretary~~ Secretary to the Chief Commissioner of Coorg, to the Registrar of C$_R$.Coorg.

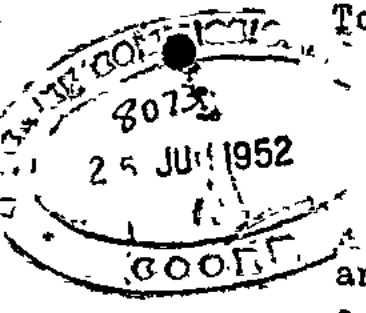
Sub:- Refresher course- conducting of.

I am directed to refer to my letter No. 8818 dated the 28th June 1951 and to say that the Chief Commissioner has since ordered that the refresher course referred to therein may be held as proposed by you; but no expenditure should be met from the Government on this account.

Copy.

27.6.51.

No. 974 Mercara, the 23 June, 1952.



To - All Co-operative Inspectors.

Subject.-Annual Refresher Course - July, 1952 - Holding of.

The annual refresher course for Departmental Inspectors and State Bank and Federation executive subordinates will be held at Mercara for one week from 1st July, 1952 to 7th July, 1952, both days inclusive. Please attend the course without fail and bring with you the note book wherein notes of previous courses were taken and also copy of the Co-operative Act and Rules for revision.

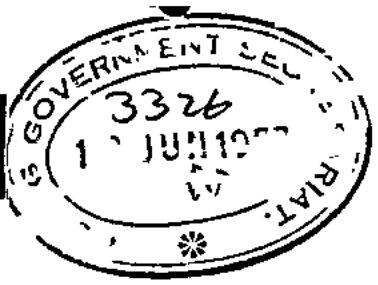
Registrar of Co-operative Societies, Coorg.

Copy transmitted to the Chief Secretary to the Government of Coorg for favour of information.

5 7.14

Immediate

No. 852 Office of the Registrar of Co-operative societ
-ies, Coorg, Mercara, dated the 16th June, 195



From:- The Registrar of Co-operative societies, Coorg.

To:- The Chief Secretary to the Government of Coorg,
Mercara.

Sir,

Sub:- Annual Refresher Course -Conduct of

8073
7-7-53

As usual the refresher course for the Co-operative Inspectors and Supervisors of the Coorg State Co-operative Bank and Marketing Federation will have to be conducted in the first week of July, 1953. I request that a sum of Rs. 400/ one hundred only may be sanctioned to meet their out-of-pocket expenses.

An early reply is requested.

Yours faithfully,

Registrar, C. S.
16/6/53.

DESPATCHED. 7

No. 2692
A.Co-op.11/52.

Mercara, the 13th July 1953.

To

The Registrar of Cooperative Societies, Coorg.

Sub:-- Annual Refresher Course - conducting of - out-of-pocket expenses - sanction to incur expenditure requested.

Sir,

With reference to your letter No:852, dated the 16th June 1953, I am directed to state that Government regrets that it cannot sanction any amount to meet the out-of-pocket expenses of those who attend the annual refresher course.

Yours fity.

8.7.53
for Chief Secy.

7/7/53.

C·24/54

R. C. S. 80. (a).

COORG CO-OPERATIVE DEPARTMENT.

COORG GOVERNMENT SECRETARIAT 7 - JUN 1954

No. 929 Dated 2nd June 1954.

FROM

THE DEPUTY REGISTRAR, OF CO-OPERATIVE SOCIETIES,
Coorg, MERCARA.

To

The Chief Secretary to
the Government of Coorg,
Mercara.

SIR,

Sub:- Annual Refresher Course - conducting of-

It has been arranged to hold the annual staff refresher course for the Co-Operative Inspectors and Supervisors of the Coorg State, Co-Operative Bank and Marketing Federation, for five days from the 21st instant. Therefore, I request you to sanction a sum of Rs. 100/- to meet their out of pocket expenses. Such expenses were being sanctioned some years back by the Goverhment but lately dis-continued I, therefore request to renew this practice and sanction funds for this purpose.

This expenditure will be met out of the contingencies of this Office.

Permission may also be accorded for the holding of the course at Mercara.

Yours faithfully,

Deputy Registrar of
Co-Operative Societies,
Coorg.

Rest Immediate
No A 9-1/4324/C·24/54
18-6-1954

Returned. A Copy of the order wherein the grant was sanctioned last may be enclosed and this reference resubmitted.

for Chief Secretary

Ref. No. 1221 /1954
22-6-54

Retransmitted with the copy of the order as requested.

22/6
Dy. Registrar

19/6

COORG GOVERNMENT SECRETARIAT
23 JUN 1954
3384

11

Copy of letter No.B-42535/50 dated 8-9-50, from the Secretary to the Chief Commissioner of Coorg, to the - Registrar, C.S. Coorg.

Co-operative Refreshher course - 1950 - sanction of Rs.60/- - Request - Rejection of.

I am directed to refer to your letter No.2008, dated the 3rd August 1950 and to say that the Chief Commissioner is not prepared to sanction any grant from the Coorg State Revenues for giving light refreshment to the Inspectors of Co-operative societies and others who attended the refresher course held at Mercara for a period of one week from the 7th July 1950.

File
Dis 27-7-50
Destroyed in Dec 1957.

I am further directed to say that the refresher course should be conducted in summer in future and that should you decide to conduct two courses in a year, you may do so provided it does not involve Government in any extra expenditure.

11

Copy of letter No.B-42535/50 dated 8-9-50, from the Secretary to the Chief Commissioner of Coorg, to the - Mngr. C.S. Coorg.

Co-operative Refreshor course - 1950 - sanction of Rs.60/- - Request - Rejection of.

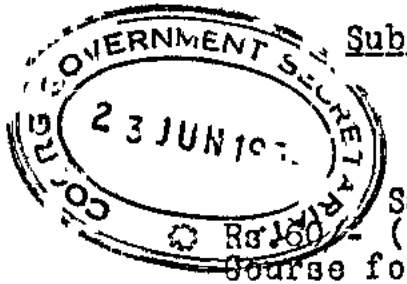
I am directed to refer to your letter No.2008, dated the 3rd August 1950 and to say that the Chief Commissioner is not prepared to sanction any grant from the Coorg State Revenues for giving light refreshment to the Inspectors - of Co-operative societies and others who attended the refresher course held at Mercara for a period of one week - from the 7th July 1950.

I am further directed to say that the refresher -- course should be conducted in summer in future and that - should you decide to conduct two courses in a year, you - may do so provided it does not involve Government in any - extra expenditure.

File
L. Dei 27-7-50
destroyed in Dec 1951.

19

Copy of the Letter L.Dis.No.B-4-2764/49 Dated 27th July 1949 from the Chief Commissioner of Coorg to the Registrar of Co-operative Societies, Coorg, Mercara.



Subject:- Co-operative - Refresher course for the employees of the Co-operative Department etc., Sanction of expenditure for conducting of

Sanctioned is accorded to incur an expenditure of Rs.60/- (Rupees Sixty only) for conducting the Refresher Course for the employees of the Co-operative Department and others during July, 1949.

The expenditure should be debited to the head '42 - Co-operation - Contingencies - Co-operative Training and Education', in the Coorg Provincial Budget Estimates for the year 1949-50.

No B/2512 15th

Mercara the 9th July 1954.

To,

The Deputy Registar of
Co-operative Societies, Coorg,
Mercara

Sub:- Co-operative Department -
Annual Refresher Course -
Conducting of - Expenses
Sanction of

Sir,

I am directed to refer to your letter No. 929 Dt- 2.6.54 and Endt. No. 1221 Dt- 22.6.54 and to state that the Govt has not approved your proposal to ~~not in favour of~~ sanctioning any amount towards out of pocket Expenses in connection with the annual Staff Refresher Course for the Co-operative Inspectors and Supervisors. Since the Co-operative Staff is eligible to the usual T.A and D.A ~~and that your Request is, therefore, rejected.~~

yours faithfully

Chief Secy

6/7/54.

R.C.S.80.(a).

COORG CO-OPERATIVE DEPARTMENT.

No. 2286 Dated 28th August 1954

FROM

THE DEPUTY REGISTRAR, OF CO-OPERATIVE SOCIETIES,
Coorg, MERCARA.

The Chief Secretary to the Government of
Coorg, MERCARA.

Sub: Co-operative Department - Annual Refresher Course - sanction of expenditure.

Ref: Your letter No.B-2513 dated 9-7-1954.

A sum of Rs 348/- was incurred for conducting the annual Refresher Course for Co-operative Inspectors, State Co-operative Bank and Provincial Marketing Federation employees in the month of June, 1954 as detailed below:-

Wages	---	Rs 7-12-0
Writing paper.		Rs 7-12-0
Refreshments & other expenses.		Rs332- 8-0
	Total. Rs	348- 0-0

Against this expenditure, the State Co-operative Bank and the Provincial Co-operative Marketing Federation have contributed a sum of Rs 200/- & Rs 100/- respectively. Thus it is seen there is an excess expenditure of Rs 48/- has to be re-imbursed.

I, therefore, request you to reconsider the case and accord sanction for the payment of Rs. 48/- to meet this extra expenditure as a special case from the contingencies of this Office.

Yours faithfully

(G. GIRIAPPA)
Deputy Registrar of
Co-operative Societies,
C o o r g.

R. C. S. 80. (a).

COORG CO-OPERATIVE DEPARTMENT.

No. 2286 Dated 28th August 1954

FROM

THE DEPUTY REGISTRAR, OF CO-OPERATIVE SOCIETIES,
Coorg, MERCARA.

The Chief Secretary to the Government of
Coorg, MERCARA.

Sub: Co-operative Department - Annual Refresher Course - sanction of expenditure.

Ref: Your letter No.B-2513/9 dated 9-7-1954. Fee T.

A sum of Rs 348/- was incurred for conducting the annual Refresher Course for Co-operative Inspectors, State Co-operative Bank and Provincial Marketing Federation employees in the month of June, 1954 as detailed below:-

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Against this expenditure, the State Co-operative Bank and the Provincial Co-operative Marketing Federation have contributed a sum of Rs 200/- & Rs 100/- respectively. Thus it is seen there is an excess expenditure of Rs 48/- has to be re-imbursed.

I, therefore, request you to reconsider the case and accord sanction for the payment of Rs. 48/- to meet this extra expenditure as a special case from the contingencies of this Office.

Yours faithfully

27/8/54

(G. GIRIAPPA)
Deputy Registrar of
Co-operative Societies,
Coorg.

19

No-A-9/12052/C.26/54 Dated 20th Oct 1954.

Sub:- Coorg Cooperative Department
Annual Refresher Course -
Expenses sanctioned -

ORDER

Sanction is accorded to incur an expenditure of Rupees Fortyeight (48-0-0) only in connection with the Annual Refresher Course for the staff of the Cooperative Department during the year 1954-55 as a ~~~~ special Case. ~~~~

2. The expenditure should be debited to the Head "42- Cooperation - A. Refresher A. 4- Contingencies - Other expenses and Miscellaneous in the Coorg State Budget for the year 1954-55.

By order of the Chief Commr. of Coorg

Chief Secretary.
20/10/54

To - The A.G. Mysore, Bangalore (Secy. Fin)
The Finance Secretary, Govt of Coorg
The T-o-. Coorg.
The Dy R.C.S. Coorg with reference to his letter No. 2286 dated the 28th September 1954. He will please note that in future when such Refresher Courses are arranged the expenditure incurred by the officers attending the Courses should be borne by themselves as they are getting their T.A and D.A.

20.10.54

1

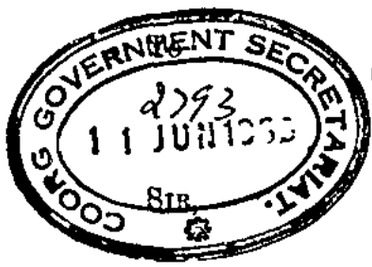
R.C.S.80.(a).

COORG CO-OPERATIVE DEPARTMENT.

No. 1627 Dated 10/11- June., 1955.

From

THE DEPUTY REGISTRAR, OF CO-OPERATIVE SOCIETIES,
Coorg, MERCARA.



The Chief Secretary to the Government of
Coorg, MERCARA.

Sir,

SUB: ANNUAL REFRESHER COURSE CLASSES - CONDUCTING OF.

I propose to conduct Refresher Course for the Inspectors and Supervisors of Co-operative Societies for a period of ten days from 20-6-1955, in Mercara.

Holding of this class is felt necessary in view of the proposed enlargement of the activities of this Department under the Second Five Year Plan which have to be discussed in detail with this executive staff who are the chief executors of the Government's plans and programmes. I request youvkind approval.

I also request you to kindly sanction a sum of Rs. 300/- to meet the expenses in this connection. In view of the implementation of several new schemes it has become incumbent to have the Refresher Course for 10 days instead of 2 to 3 days during the previous years as this would enable the officials to discuss all the schemes in detail and plan out them for the Second Five Year Plan. Hence, I request that the sum of Rs. 300/- as proposed may be kindly sanctioned.

Yours faithfully,

Deputy Registrar of
Co-operative Societies,
Coorg.

SS.

P.T.O.

1

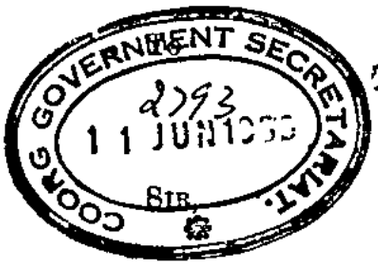
R.C.S.80.(a).

COORG CO-OPERATIVE DEPARTMENT.

No. 1627 Dated 10-6- June., 1955.

FROM

THE DEPUTY REGISTRAR, OF CO-OPERATIVE SOCIETIES,
Coorg, MERCARA.



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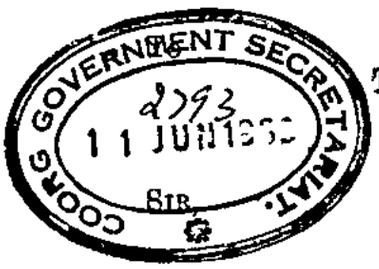

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COORG CO-OPERATIVE DEPARTMENTAL REFRESHER COURSE, MERCARA

FROM 21-6-1955 TO 30-6-55

* * * * *

PROGRAMME

21-6-1955	11 A.M.	Inauguration address by Sri. I.C. Subbaiah, M.A.,B.L., Chief Secretary, Government of Coorg.
	2-30 P.M.	Opening Speech by the Deputy Registrar of C.S. Coorg.
	4-30 P.M.	Discussions and drawl of detailed programme.
22-6-1955 & 23-6-1955	10 A.M to 1 P.M. 2 to 5 P.M.	General discussions on the schemes for the Second Five Year Plan. Study of the All India Rural Credit Survey Report (main recommendations) and letters from Government regarding the preparation of Plan.
24-6-1955		Formation of Group Committees.
25-6-1955 & 26-6-1955	-do-	Group discussions on the subject allotted to each group. Revision of by-laws and evolving suitable forms and statements.
27-6-1955 & 28-6-1955	-do-	Presentation of the group committee reports - general discussion thereon and finalisation of the schemes.
29-6-1955	-do-	Instructions on audit and allotment of societies for audit.
30-6-1955	-do-	Address by the Ministers - concluding remarks by the Deputy Registrar of Co-operative Societies, Coorg.

-:-:-:-:-:-

SS/20-6-55/60/-

For favour of
SS copies are made
20/6/55

COORG

COORG CO-OPERATIVE DEPARTMENTAL REFRESHER COURSES, MERCARA.

FROM 21-6-1955 TO 30-6-1955.

* * * * *

SYNOPSIS

I. PRIMARY CREDIT SOCIETIES:-

Membership and share capital - increase.

Application for membership (A)

Present average 123 and Rs. 1,971/- respectively)

Target fixation for the plan period.

Accretion of capital - share and members' deposits - Methods of raising -

Loans:- (a) Short-term:- Crop loans - target 5 years.

(b) Medium-term:- Loans for agricultural improvement - target 5 years.

(a) Short-term loans:- Loan application form (E) Committee's investigation and certificate as to purpose, need, security and repaying capacity.

Normal Credit Statement - (a) - Preparation in triplicate approval by general body - supervisor to help preparation.

N.C.S. - funds required - funds available in the society.

Amount required from State Bank.

Normal credit statements to be verified by Inspector - to be sent in duplicate to the Registrar with recommendations of the Union - Registrar to approve - State Bank to sanction the credit limit - society to draw as an when required.

Property Statement Registers to be correctly written up and certified by the Committee - Supervisor to check the entries

Distribution of loans - in cash and in kind - to be disbursed in instalments for the following:-

Working expenses
Manuring,
Puthri,
Harvesting, and
How much and when to be disbursed.

Utilisation of loans:- watch - how and by whom.

Security for loans:- Introduction of Sec.24 A(A) under which Declaration to be made - Declaration form (E) Loan Bond for s (E) - Family members' consent forms (E).

Scruting of title - by whom and how.

Recovery of loans:- Agreement (E) from borrowers undertaking to sell their produce through the local marketing societies

Appointment of Marketing Panchayatdars by the societies - their duties and responsibilities - their remunerations - and basis therefor - collection, transport, storage, disposal of paddy and distribution of sale proceeds - accounts and statements in all intervening stages (E). -

Contd.....2

) Medium-term loans:- Loan application form (E) purpose - limit - security - scrutiny of title, family members' co sent form (E)

Utilisation of loan - watch and how and by whom.

Disbursement of loan - how and when

Recovery - time and manner.

Proportion of short-term and medium-term to the value of net assets - Assessment of repaying capacity - Fixation of credit limit - Loans to be disbursed by cheques in the local town Banks - Supervisor to verify distribution - Utilisation and recovery of loans and accounts to be checked by him regularly.

Similar arrangements for crop loans, on coffee, cardamom and orange.

Revision of by-laws.

(C) Large Sized Primary Credit Society:-

Jurisdiction - constitution - capital structure - volume of business - scope for formation.

Amalgamation of societies or group societies - which is feasible - management - full-time paid Secretaries.

Town Banks:-

All Banks to be renamed as "Nad Banks" or only "Co-operative Banks"

Increase in membership and share capital -(Present average is 305 and Rs. 25,635/- respectively)

Application for membership (E).

Investments
Deposits - target to be fixed for the next 5 years.

Loans:- Short-term and medium-term loans.

Application forms (E) - purpose, period, security - repaying capacity. Scrutiny by Directors (E) Inspectors' report (E)

Distribution of funds of the Banks - in liquid assets - in fixed assets - in Investments - and in loan investment - proportion to be fixed.

Revision of by-laws

Cash Credit and Overdraft facilities to approved members - customers - security and limit of such facilities - Subsidiary rules (E).

By-laws of the Housing Branch:- Brief discription of the work of this branch.

Appointment of a paid Secretary - (Persons of the cadre of a Supervisor to be employed)

Participation in management - proportion of representation.

Contd.....3

III. GRAIN BANKS:

Present defects in the working - Distribution of loans - Recovery of loans - Storage.

Normal Credit Statement to be prepared and certified by the committee in advance of the season - General body to approve and Supervisor to check.

Loan to be given to one member of the family.

Construction of godowns - Government aid needed.

Appointment of store-keepers - Double lock method - Form (E).

Membership applications.

Loan application stating extent of property owned, yield of paddy, loans borrowed in money societies, purpose, number of members in the house, repaying capacity - surety to be a member of other that that family.

IV. MARKETING SOCIETIES:-

Increase of membership and share capital (Present average 215 and Rs. 2,298/- respectively).

Membership application form (E).

State participation in share capital and management - Extent of share contribution and representation in the management.

Paid Secretary of the cadre of a trained Inspector to be employed.

Construction of storage godowns - capacity to improve to a target of 50% the exportable surplus to be reached in the next 5 years.

Assessment of annual requirements of funds inclusive of the money required for advances under the Crop-loan Scheme - Cash credit accommodation from the State Co-operative Bank.

Procedure in the matter of sales- how, by whom, where and when.

Other functions.

Whole-sale distribution of manure.

Installation of processing plant Introduction of Handpounding and Winnowing equipments.

Maintenance of accounts - frequent checking of stock and periodical audit.

V. VILLAGE AND SMALL SCALE INDUSTRIES:-

Survey of field for developing the following industries - size of the unit - availability of workers and raw materials - production capacity - marketing facilities and probable return to be examined
Funds needs for each industry.

Extent of Government aid needed - financial and technical.

Contd...4

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Extent of Government aid needed - financial and technical.

Contd...4

Name of the industry	Zone suitable
1. Carpentry and	
2. Smithy	Virajpet.
3. Rattan & Willow works.	Virajpet and Srcomangala.
4. Handpounding of rice.	All Marketing Society
5. Mat Making	Sanivarsantho
6. Lime-burning	Thorenoor.
7. Brick-burning	Kercara
8. Pottery &	Madikeri, Virajpet or
9. Tile-making.	Hebbale.
10. Bone Digester	Hebbale.
11. Oil Ghani	Sanivarsantho.
12. Oil seed pressing	Ponnampet
13. Lacquerware	Sanivarsantha.
14. Lemon-grass growing	Bellavalkar Society
15. Hand-loom weaving.	Sanivarsantho & Siddapur

Industrial Society Virajpet - means of strengthening the society.

BEE-KEEPING - Members and bee-keepers to be enrolled from all centres to the Progressive Bee-keepers' Co-operative Society

Rural Societies to introduce modern hives of this society among their members.

KHADI CENTRE - to be opened at Ponnampet attached to Khaddar Co-operative Stores - Hand pounding of rice in the area can also be propagated by this centre.

VI. PROVINCIAL INSTITUTIONS:-

(a) Reorganisation of Provincial Marketing Federation:-

State participation in share-capital and management (1/3 nomination, 2/3 election) - Appointment of a paid Secretary.

Revision of by-laws.

Provision ... godown upto a capacity of 5,000 tons - funds needed - Procurement of and distribution of manure, implements, cement, Iron & Steel etc.

Additional activities - Installing Rice par-boiled plant, Rice Mill - funds required.

(b) Similarly, reorganisation of Honey, Cardamom and Orange Societies.

State participation in share capital & management (1/3 nomination 2/3 election.

VII. (a) HOUSING COOPERATIVE SOCIETIES

Kercara House Construction Society - enlarging its scope.

Brick-burning - procurement and supply of building materials. House Construction to be taken up in large measure.

Government aid - financial, technical and other staff.

(b) Activities under Low-income Group Housing loan programme.

Loans to be disbursed through Town Banks - other channels to be examined (Punjab Model to be copied)

Contd.....5.

Name of the industry	Zone suitable
1. Carpentry and	
2. Smithy	Virajpet.
3. Rattan & Willow works.	Virajpet and Sreemangala.
4. Handpounding of rice.	All Marketing Society
5. Mat Making	Sanivarsancho
6. Lime-burning	Thorenoor.
7. Brick-burning	Korcara
8. Pottery &	Kadakobadu, Frazerpet or
9. Tile-making.	Hobbala.
10. Bone Digester	Hobbala.
11. Oil Ghani	Sanivarsanthe.
12. Oil seed presses.	Ha okiu
13. Lacquerware	Sanivarsanthe.
14. Lemon grass growing	Balavalikar Society
15. Hand-loom-weaving.	Sanivarsantha & Sirangala

Industrial Society Virajpet - means of strengthening the society.

RE-RECRUITING - Members and ex-members to be enrolled from all centres to the Progressive Bo[illegible] Co-operative Society

Rural Societies to introduce modern arts of cane weaving among their members.

KHADI CENTRE - to be opened at Ponnampet attached to Agricultural Co-operative Stores - Hand pounding of rice in the area can also be propagated by this centre.

VI. PROVINCIAL INSTITUTIONS:-

(a) Reorganisation of Provincial Weaving Federation:

State participation in share-capital and management (1/3 nomination, 2/3 election) - Appointment of a paid Secretary.

Revision of by-laws.

Provision of storage godown upto a capacity of 5,000 tons - funds needed - Procurement of and distribution of [illegible] implements, cement, Iron & Steel etc.

Additional activities - Installing Rice par-boiled plant, rice Mill - funds required.

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Government aid - financial, technical and other staff.

(c) [illegible] under low-income Group-Housing loan programme.

Loans to be disbursed through Town Banks - other channels to be examined (Punjab Model to be copied)

Contd.....5.

Government aid - Supervisor and office staff.

Recovery of loans - measures to effect regular recovery.

VIII NON-CREDIT ACTIVITIES FOR DEVELOPMENT.

1. Coffee Growers' Co-operative Curing Works and (2) Co-operative Bus Transport Service to be organised.

1) Coffee Growers' Society - whether the planters' socie y be the nucleus or a fresh organisation suited to the proposed industry needed.

Machinery and equipment - building and godowns.

Government aid - financial, technical and staff.

Government participation in share capital and management (1/3 nomination and 2/3 election).

2) Transport Service - Whether it should be attached to the Ex-servicemen's society or a separate organisation be started.

Government aid - financial, technical and staff.

Government participation in share capital and management (1/3 nomination and 2/3 election)

IX LONG-TERM BRANCH OF STATE COOPERATIVE BANK

Government aid required.

Funds about Rs. 10/- lakhs per year for 10 years.

Staff required - office staff and executive staff.

Conveyance - Jeep.

Free supply of copies of revenue records, free issue of encumbrance certificates - Exemption from registration and stamp duty.

X. COOPERATIVE FARMING

Better-farming - 13 societies to be selected in the union areas and better-farming to be introduced.

Government aid - free of supply of manure, implements, selected seed paddy of single variety, technical supervision.

Collective-farming - 6 centres to be opened.

Government aid - land for cultivation, for opening grass plots, fruit orchard, initial capital for each unit to start farming technical guidance and staff.

I. SUPERVISED CREDIT IN SELECTED VILLAGES

5 Units to be opened.

Object - to make loans to non-creditworthy persons for productive purposes in order to make them creditworthy - Government aid - 5 Supervisors at the rate of one for each new centre.

.....6

XII DEVELOPMENT OF SCHEDULED TRIBES:

Two colonies to be opened.

Atleast 50 in each colony to be engaged in bee-keeping, rattan and bamboo weaving, mat-making.

Government aid.

Raw materials, machinery and equipment, supervising staff.

XIII. SEPARATION OF AUDIT FROM ADMINISTRATION

As a first measure 42 societies to be covered by this scheme

Government aid - 6 Audit Inspectors to be appointed - Total cost Rs. 14,500/- of which probable realisation by way of audit fees Rs. 7,000/-.

XIV COOPERATIVE TRAINING AND PROPOGANDA

(a) Training - village level.

1. Training of committee members, 1,000 members for 3 days.	Rs	3,000/-	a year
2. Ditto- for 10,000.	Rs	10,000/-	,,
3. Clerks for 7 days 400x7	Rs	2,800/-	,,
4. Training of Managers of Banks and Marketing Societies 100x5	Rs	500/-	,,
5. One Tutor for the above training contingencies	Rs	2,040/-	,,
6. Departmental refresher course and study tour	Rs	500/-	,,
	Rs	1,000/-	,,
Total	Rs	19,840/-	
Total for 5 years.	Rs	99,200/-	

7. Reserve Bank training scheme - at subordinate level.

Total cost for 5 years.	Rs	...
	Rs	...

XV. PROPAGANDA

Motor Vans - with Sound Speaker & arrangement, gramaphone and records. Rs 20,000/- non-recurring

Kavanas & Padyas & Lavanis	to be got up.	Rs	200/- recurring
Drama - get up		Rs	500/-
Pamphlets.		Rs	100/-
Publications		Rs	200/-
Dairy & Calender printing		Rs	200/-
Total.		Rs	1,500/-
for 5 years.		Rs	7,500/-

Reorganisation of Sahakara Bandhu monthly publication .....Rs 500/- for 5 years Rs 2,500/-

XVI. REORGANISATION OF SCHOOL STUDENTS STORES

Employment of Managers - Popularisation of goods - Integration with Central Stationary Stores, Virajpet.

XVII. SUPPLY OF MANURE -

Discussion on the present arrangement and further development.

* * * * * * *

No. AD/6427/C·26/54 Dated 7th June 1955

DESP.

Subject:- Coorg Cooperative Department - Annual Refresher Course and Seminar - Expenses Sanction of:

ORDER

Sanction is accorded to incur an expenditure of Rupees ~~Six~~ Three Hundred (300/-) Non-Recurring ~~only~~ in connection with the Annual Refresher Course and Seminar for the staff of the Coorg Cooperative Department during the ~~year~~ month of June, 1955.

2. The expenditure should be debited to the head "42-Cooperation A. Superintendence - 4. Contingencies - Cooperative Training and Education" in the Coorg State Budget for the year 1955-56.

By order of the Chief Commissioner

Chief Secretary.

To - The A.G. Mysore, Bangalore (Audit) F.D.
- The F.S. / T.O. Coorg / Bilikere
Chief Secretariat.
- The Dy. R.C.S. with reference to his letter No 1477 dated the 10th June 1955